#### AON

# Managing Social Media Use and Privacy for Indirect Caregivers Answer Sheet – Test Code: LAIC0524a

**Instructions:** After viewing the presentation or reading the learning materials associated with this activity, complete the posttest by filling out the Answer Sheet. Please select the best answer to each multiple-choice question. There is only one correct answer. You must achieve 70% to pass.

Please complete Part 1: Enrollment to provide essential information to create your educational record and to report to licensing boards (if applicable). Your site coordinator will provide you with the facility ID and your username. Then complete Part 2: Test Answers by darkening one circle to indicate the correct response to each question. You are also required to provide feedback by completing Part 3: Evaluation. After completing this form, please return it to your site coordinator to have your test submitted for processing. Results will be sent to the site coordinator within 4 weeks of submission.

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#### **Posttest**

## - Retain test below for your records. Only submit answer sheet and evaluation for processing -

**General Purpose:** The purpose of this course is to provide indirect caregivers with an understanding of the implications of their online presence, emphasizing the importance of maintaining resident/patient confidentiality in compliance with the Health Insurance Portability and Accountability Act (HIPAA). Practical case studies and real-world scenarios will be explored, providing healthcare workers with tangible insights into navigating the complexities of social media in their day-to-day work.

Learning Objectives: After completing this educational activity and taking the post-test, you should be able to:

- 1. Explain residents' rights with regards to the privacy and security of their personal health information.
- 2. Differentiate between appropriate and inappropriate behaviors related to social media usage for employees of senior living facilities.
- 3. Identify the consequences of improper social media usage to employees of senior living facilities.
- An indirect caregiver is learning about the use of social media in the workplace. Indirect caregivers can use social media to look up information to learn how to do their job.
  - A. True
  - B. False
- 2. An indirect caregiver is reading the policy for social media use in the workplace. He learns that checking schedules on the worksite platform is appropriate.
  - A. True
  - B. False
- An indirect caregiver should know that posting derogatory statements about residents or coworkers on social media can lead to workplace discipline.
  - A. True
  - B. False
- True or False? It is ok to use social media at work to text your friends.
  - A. True
  - B. False
- Indirect caregivers must follow the legal rules of the Health Insurance Portability and Accountability Act (HIPAA) to protect private health information.
  - A. True
  - B. False

- An indirect caregiver must have written consent of residents to take their photos in the facility.
  - A. True
  - B. False
- Indirect caregivers should report resident complaints to their supervisor to prevent negative feedback on social media.
  - A. True
  - B. False
- If a resident asks the housekeeper to take a photo of them, the housekeeper should only take the photo with the resident's phone.
  - A. True
  - B. False
- All employees should know the facility social media policies and attend training at least annually.
  - A. True
  - B. False
- While at work, indirect caregivers can override facility social media controls to post personal content.
  - A. True
  - B. False